

**Meeting Minutes**  
**Cedar Rapids Public Library**  
**Board of Trustees**  
**June 30, 2017**

**Board members in attendance:** [President] Harriet Kalinsky, [Vice President] Matthew Wilding, Mary Sharp, Jade Hart, Hilery Livengood, Randy Ramlo

**Board members unable to attend:** Joe Lock, Clint Twedt-Ball, Susie McDermott

**Staff in attendance:** [Library Director] Dara Schmidt, Jessica Musil

**Others:** Libby Slappey, The Friends of the Cedar Rapids Public Library; Brian Morelli, *The Gazette*.

- A. Call to Order
  - Ms. Kalinsky called the meeting to order at 12:02 pm.
- B. Discussion: Ladd Library Lease Extension
  - Ms. Schmidt noted that the Ladd Library lease extension will allow the library another five or 10 years at the current rate. The current contract has an increase from \$6.92 to \$7.67 per square foot but Mighty Mites negotiated to keep the \$6.92 rate in the proposed amendment. If 10 years is selected, as recommended by the Finance Committee, it will save the Library \$163,874.40 over time.
  - Properties in the area are already between \$9-12 per square foot. In the next five to 10 years, this will most likely continue to increase.
  - The Library does pay Common Area Maintenance (CAM) above the lease. CAM covers items such as snow removal, parking lot maintenance, etc. However, if the CAM is not used in its entirety, the Library gets the money back. For example, if snow removal is light, we receive back what was unspent toward snow removal.
- C. Public Comments and Communications
  - There being none, the meeting continued.
- D. **Action:** Set Aug. 3, 2017, 4 pm, Downtown Library, to consider resolution to approve and execute lease extension  
*The motion to set the Aug. 3, 2017 Library Trustees meeting to formally vote on a lease extension passed with unanimous approval.*
- E. Adjournment
  - There being no further business, the meeting adjourned at 12:09 pm

**The next Board of Trustees meeting will be held on Thursday, July 6, 2017, at 4 pm in the Conference Room at the Downtown Library.**