

**Cedar Rapids Public Library
Board of Trustees
Meeting Minutes
July 2, 2009**

Board members present: President Susan Corrigan, Phyllis Fleming, Harriet Kalinsky, Hilery Livengood, Joe Lock, Dennis McMenimen, and Paul Pelletier. Absent: Vice President Doug Elliott, Susan McDermott

Staff & others present: Library staff members Karen Johnson, Leon Green, Carol Hoke, Patricia Holderness, Jeff Krohn, Roger Rayborn, Christina Riedel, Sue Stannard, and Gerry Hopkins (for the union); Greer Fry (Friends); Natalie Ditmars (Foundation); a representative from the League of Women Voters and a member of the public.

A. Consent Agenda

1. Library Board meeting minutes

July 2, 2009

2. Financial Report

Final FY'09 Reports are not yet completed by the city.

McMenimen moved to approve the consent agenda and Kalinsky seconded. The motion passed unanimously.

B. Public Comments/Communications

Corrigan informed the Board that the most frequently asked questions after her interview with Bob Bruce were will there be books in the future and why the size of the proposed library. The library of the future will need space for more computers to provide access to reference sources. It will be a community gathering space/community center which will require meeting rooms and other gathering spaces. The display boards from the Open House on June 23 should be on the website and will be revised as the Open House process continues. The Trustees request that a summarization of George Lawson's recommendations be available at the next Board meeting so the Board can better answer questions from the public on the information on the display boards. Also Trustees should bring any questions they receive for discussion.

C. Announcements

None

D. Operational Report – May

Green offered some highlights. May is the third highest circulation month after the flood behind March and April. Reference and children's program attendance are both up. Downtown numbers will be shown in the July report.

E. Friends of the Library Report – Greer Fry

Six volunteers from Friends served punch and cookies and gave out book bags at the Downtown Library Open House. FOLUSA has awarded them \$1000 and a trophy from Baker & Taylor for being an outstanding Friends group.

F. Foundation Report – Natalie Ditmars

Marie DeVries has resigned and a committee is being formed to find a replacement. Since the former capital campaign firm resigned, they are look for a new company to guide them with the capital campaign.

G. Library Board Committee Reports

1. Executive Committee – Susan Corrigan, committee chair

a. Library Levy (information)

The committee has worked with the city and county to develop the wording of the ballot proposal. A flyer with a rationale for raising the levy has been developed and is being used with the petition. Friends are assisting with gathering signatures. The petition with 1000 signatures will need to be submitted to the county by Sept. 18.

b. FEMA Update (information)

Casey Drew will follow up on the status of the relocation request since it is now 30 days into the 60 day waiting period.

2. Finance Committee – Dennis McMenimen, committee chair

a. Budget Update (information)

Staff has been busy spending the remains of the '09 budget. There will be a little left over. Discussions are underway on charges by IT for their services to the library. Roger Rayborn is sorting out what services the library actually uses. There also needs to be accountability by IT built into the process.

b. County Funding (information)

Not much has changed since the last meeting. They will meet with Lily Lau of ECLS to develop a proposal she thinks might work.

3. Building Committee – Doug Elliott, committee chair – report by Susan Corrigan

a. Main Facility (information)

The Board will need to share possible sites graded against the guiding principles at the next Open House. The city wants the Trustees to consider the “orange” area on the flood map as well as the current library site to demonstrate to the community that the Trustees went through a process to assess.

The \$45 million needed to relocate breaks down: \$22 million obligated so far by FEMA for the building, collection and shelving, but not for a new site; \$5 million from IJOBS; \$10 million possible from competitive IJOBS grants; \$8 million from Vision Iowa and the capital campaign.

b. IJOBS Update (information)

An intent to file for the competitive IJOBS grant was filed yesterday.

4. Ad Hoc Director Search Committee – Susan McDermott, Chair – report by Susan Corrigan

a. Director Search Update (information)

One candidate wants to return for an interview at his personal expense. There may also be another candidate with interview on July 17 and beyond.

5. Nominating Committee – Harriet Kalinsky

Kalinsky moved that the Board elect Susan Corrigan as president and Doug Elliot as Vice President of the Cedar Rapids Public Library Board of Trustees for 2009-2010. Fleming seconded. The motion carried unanimously.

I. Director’s Report – Karen Johnson, Adult Services Manager

1. Informational Items

a. Welcome to Melody Spence

Melody will be introduced next month since she is gone today.

b. Downtown Branch Update

The staff looks forward to working there. A collection of 8000-10,000 items is anticipated. There are currently no children's programs scheduled downtown.

c. Opening Day Collection: Lessons Learned

Ordering for the collection at the new main library needs to begin earlier. We will begin using the McNaughton rental program for best sellers very soon. The Board would like reports on the number of books donated to Friends that have been added to the collection to date as well as how many books have been purchased for the library through Amazon.

d. Zerzanek Collection Update

e. This Month's Article: The Value of Libraries

J. Old Business

K. New Business

L. Adjournment